



Diffuse phosphorus input to surface waters

- new concepts in removal, recycling and management -

D5.3 – Supervisory Board

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1. Executive Summary

This deliverable is part of Task 5.1 of work package 5 (Management). As it is in principle the formation of the Board, which already took place during the proposal phase, this report describes just briefly the composition of the Supervisory Board and its tasks based on chapter 3.2.1 of the Grant Agreement, Annex I. A more detailed description of implementation will be part of the Data Management Plan (D5.5, due in project month 5).

2. Introduction

The implementation of a Supervisory Board as the central decision-making body is essential for the successful functioning of the project administration and scientific management of a project. All beneficiaries and partners should be included to ensure equal, fair and efficient management. The tasks and responsibilities of the Supervisory Board are described in the Grand Agreement and the Consortium Agreement and will be further developed and also evaluated during the project. This will be reported on a regular basis in the Progress and Periodic Reports and in related future deliverables.

3. Composition of the Supervisory Board

The Supervisory Board is composed of representatives of all beneficiaries and partners, the Project Manager and Equal Opportunity Representative, and on a rotational basis three ESR representatives. Beneficiaries with more than one ESR are allowed to send more than one representative to the Supervisory Board if those are supervising an ESR, but with only one vote for those beneficiaries during decisions.

The following table gives an overview of the beneficiaries and partners, respectively their representatives in the Supervisory Board as decided during the proposal phase. It includes also their role in the project. This table will be updated in the upcoming project reports if necessary. As the recruitment of the ESR's has not finalized yet, the ESR representative will be nominated at the first annual meeting.

Consortium Member	Country	Supervisory Board representative	Role of Partner Organisation
Beneficiaries			
Universiteit Utrecht (UU)	NL	Thilo Behrends	Scientific coordinator, Supervisor ESR6 / ESR11, co-supervisor ESR3 / ESR9 / ESR10, lead of deliverable D2.2, D2.3, D2.4, D4.1, D4.2, D4.3, D4.4, D4.5, D4.10, D6.7, D6.8, lead of milestone MS2, MS3, MS12
		Sylvia Walter	Administrative coordinator, Management and reporting, lead of deliverable D5.1, D5.2, D5.3, D5.4, D5.5, D5.6, D5.7, D5.8, D5.9, D5.10, D5.11, D6.1, D6.2, D6.3, D6.4, D6.5, D7.1, lead of milestone MS1, MS16, MS17, MS18
University of Vienna (UNIVIE)	AU	Stefan Kraemer	Supervisor ESR 10, co-supervisor ESR2, Lead of deliverable D3.2, D4.6,
University of Bayreuth (UBT)	DE	Stephan Peiffer	WP4 leader and training coordinator, supervisor ESR1 / ESR9, co-supervisor ESR4 / ESR11, lead of deliverable D2.1, D2.5, D6.6, lead of MS6, MS9, MS14
Swiss Federal Institute of Aquatic Science and Technology (EAWAG)	CH	Andreas Voegelin	Supervisor ESR7, co-supervisor ESR6, Lead of deliverable D3.1, D4.12
University of Manchester, Manchester	UK	Jonathan Lloyd	Supervisor ESR5, co-supervisor ESR8, Lead of deliverable D1.4, D4.11, lead of milestone MS10



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University of Sevilla, Sevilla	ES	Antonio Delgado	Supervisor ESR8, co-supervisor ESR5, Lead of deliverable D1.5, lead of milestone MS4, MS15
University of Leuven (KU Leuven), Leuven	BE	Erik Smolders Mieke Verbeeck	Supervisor ESR2, co-supervisor ESR1 / ESR7, lead of deliverable D4.7, D4.8, lead of MS5
G.E.O.S. Ingenieurgesellschaft mbH, Freiberg	DE	Eberhard Janneck Kirstin Schneider	Supervisor ESR4, co-supervisor ESR, lead of deliverable D1.1, D1.2, lead of milestone MS7, MS11, MS13
Deltares, Utrecht	NL	Leonard Osté	Supervisor ESR3, Lead of deliverable D1.3, D4.9, lead of milestone MS8
Partners			
Aqua Minerals	NL	Olaf van der Kolk Martijn Bovee	Knowledge transfer, hosting secondments (ESR4, ESR6)
Arcadis	NL	Bart-Jan Vreman	Knowledge transfer, hosting secondments (ESR3)
BayFor	DE	Marcus Kratschke	Offering training to ESRs (project management, communication, grant writing)
ETH	CH	Lenny Winkel	Co-supervision of ESR7
Fertiber	ES	Javier Brañas Adriana Virosta	Knowledge transfer, hosting secondments (ESR5, ESR10)
GeoTeam	DE	Reinhard Wesinger	Knowledge transfer, hosting secondments (ESR2, ESR8)
WaterNet	NL	Gerard ter Heerdt	Knowledge transfer, hosting secondments (ESR9, ESR11)

4. Tasks of the Supervisory Board

The Supervisory Board (SB) acts as the formal decision-making body. The decisions to be taken by the Supervisory Board are described in the Grant Agreement (Part B, Chapter 3.2.1) and the Consortium Agreement (Chapter 6.3.1.2) in detail.

The responsibility of the SB are the development and the implementation of the research and training strategy to ensure that the project delivers on time and within the budget as defined in the Grant Agreement. The SB will monitor and supervise the scientific and training performance based on deliverables and milestones and annually report towards the EC.

5. Implementation of the Supervisory Board

The Supervisory Board will meet on a regular basis. The conditions are described in the Consortium Agreement (Chapter 6.1). The day-by-day implementation will be described in more detail in a Project Management Plan, which will be implemented in the Data Management Plan (D5.5, due in project month 5).